



AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
CORPORATION OF THE MUNICIPALITY OF MATTAWAN

To Be Held October 12, 2023 at 7 PM

At the Municipality Office

1. Call to Order
2. Land Acknowledgement
3. Attendance
4. Disclosure of Pecuniary interest and the general nature thereof.
5. Approval of the October 12, 2023 agenda as presented.
6. Minutes of the Regular Meeting and the Emergency Management Tabletop Exercise held September 14, 2023.
7. Delegations: Debi Fish
8. Roads Report – Phil Bangs
 - Phil Bangs September 2023 Invoice 804 \$2,053.68
 - Spectrum Group Invoice C1296365 \$74.58
 - The Ontario Aggregate Resources Corporation – Licence Fee Distribution under the Aggregate Resources Act
 - Duncor Enterprises Inc – invoice 2023553 \$208,863.02 (OCIF grant)
 - Novack Sand and Gravel – invoices 1340, 1341, 1342, 1343, 1344 \$78,698.85 (OCIF grant)
 - United Rentals – roller & barrels – invoices 222419172-002 and 222419172-003 \$2,725.00 (NORDS grant)
 - J & P Leveque Bros. Haulage Ltd – invoice 71986 \$21,840.64 (NORDS grant)
 - Wilson’s Builders Supplies – invoice 125298 \$64.18
 - Northeastern Dirt and Property Maintenance (Mike Tetampel) – Invoice October 2, 2023 \$5,876.00 (OCIF grant)
 - Miller Paving Limited – invoice 3372441 RI \$11,300.00 (NORDS grant)
 - Balsam Creek Farm Inc (brushing) – invoice 922027 \$1864.50

9. Correspondence/ New Business

CORRESPONDENCE FOR COUNCIL COMMENT

DATE	RECEIVED FROM	REGARDING
August 18	Carmelo Lipsi, Vice President, Valuation & Customer Relations, Chief Operating Officer, Municipal Property Assessment Corporation (MPAC)	Letter regarding the extension of the current assessment cycle (January 1, 2016) through to the end of the 2024 taxation year,
September 15	The Honourable Paul Calandra, Minister of Municipal Affairs and Housing	Responding to the Housing Affordability Task Force’s Recommendations
September 18	Barry McConomy, Smile Information Services	Response to Council’s question regarding defining all costs involved and the approximate savings involved if Council decides to go ahead with Action Plan Item 04: Data Management
September 19	Karen Mclsaac, City Clerk, City of North Bay	Letter regarding the privacy breach (PB 2023-01) City of North Bay Accounts Receivable

September 25	Information and Privacy Commissioner of Ontario	Notice of Public Consultation – Code of procedure for Freedom of Information and Protection of Privacy Act (FIPPA) and the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)
September 26	Phil Whitton, Superintendent Commander, Municipal Policing Bureau	The OPP municipal policing 2024 annual billing statement package
September 28	Alex McDermid, Public Relations Specialist, North Bay Parry Sound District Health Unit (NBPSDHU)	Vaccines Available for High-Risk Individuals in October
September 28	Information and Privacy Commissioner of Ontario	New IPC resource: Interpretation Bulletins for appeals
September 29	Casandra Klooster, Bonfield Township	Invitation to attend the Township of Bonfield's Remembrance Day Ceremony, Thursday November 9 th , 2023.
October 2	Tricia Jaakkola, President, Mattawa & Area Foodbank	Request for donation
October 3	Alex McDermid, Public Relations Specialist, North Bay Parry Sound District Health Unit (NBPSDHU)	Breastfeeding in the Workplace
October 4	Jason McMartin, CAO/Clerk-Treasurer, Township of Papineau-Cameron	Resolution of support for the City of Clarence-Rockland's resolution 2023-72
October 4	SecurTek Monitoring Solutions	Invoice INV891628 \$352.56
October 5	Marianne Zadra, Communication & Executive Coordinator, District of Nipissing Social Services Administration Board (DNSSAB)	DNSSAB CAO to leave position October 31 st
October 6	Janet Glabb-Petrant, Administrative Assistant, Urgent Response Co-ordinator, Community Living Mattawa	Letter regarding a board vacancy, board member job description and application
October 10	The Royal Canadian Legion Branch 254	Request for a donation to the Poppy Fund
October 10	Jill Vienneau, Assistant Deputy Minister, Infrastructure Programs and Projects Division	Administrative Penalties Regulation under the <i>Building Broadband Faster Act, 2021</i> (BBFA)
CONSENT ITEMS		
September 14	Rebecca Morrow, Executive Assistant, North Bay-Mattawa Conservation Authority (NBMCA)	August 16, 2023 NBMCA Minutes
September 22	Nelly Bothelo, Executive Assistant, Office of the Medical Officer of Health, Executive Officer, North Bay Parry Sound District Health Unit (NBPSDHU)	NBPSDHU Finance and Property Committee September 27, 2023 Agenda and NBPSDHU Board of Health September 27, 2023 Agenda
September 25	Marianne Zadra, Communication & Executive Coordinator, District of Nipissing Social Services Administration Board (DNSSAB)	Agenda for the September 27, 2023 DNSSAB Board Meeting and Agenda for the September 27, 2023 DNSSAB Finance and Administration Committee Meeting
October 2	Nelly Bothelo, Executive Assistant, Office of the Medical Officer of Health, Executive Officer, North Bay Parry Sound District Health Unit (NBPSDHU)	NBPSDHU Finance & Property June 28, 2023 Minutes and the NBPSDHU Board of Health August 16, 2023 Minutes

See attached for further correspondence for information.

10. Reports

Chief Building Official Report - Invoice # 2023-38 \$1,033.22 - Shared CBO Services
September 2023

- Shared CBO Service Back-up Agreement
- Draft Schedule "A" to By-Law 2023 – xxx, the agreement between Papineau-Cameron, Calvin and Mattawan for the CBO Shared Services

Hall Maintenance Report – 4 hours 20 minutes for the month of September 2023

Committee Reports – Councillor Beverly Bell – Police Service Board meeting and an update from OPG
Councillor Don Lemaire – Changes coming to the Blue Box Recycling System October 11, 2023

Statement of Expenditures

– Cheque registers for September 2023 – Vouchers 10833 - 10867 \$351,650.43

Financial Reports

– Income Statement for the month of September 2023

Clerk Treasurer –

11. Other/Old business – Building renovation tender awarded to B & D Renovations

12. By-Laws – By-Law 2023-011 Being a By-law to establish schedules of retention periods for documents, records and other papers of the municipality

Resolution for Council to approve the draft by-law and franchise agreement
By-Law 2023-012 Being a By-law to authorize a franchise agreement between The Corporation of the Municipality of Mattawan and Enbridge Gas Inc.
(Draft – 1st and 2nd reading only)

13. Mayor's Report – October 2, 2023 Casselholme – Zoom meeting with William Brooks (CFO), and Dave Smits

14. Adjourn -