



**MINUTES** of the REGULAR MEETING of COUNCIL  
Held at 7 pm **Thursday December 14, 2023**  
In the Municipal Hall

Called to Order at 7 pm

Land Acknowledgement was read by Mayor Peter Murphy

**PRESENT:** Mayor Peter Murphy  
Councillor Don Lemaire  
Councillor Beverly Bell  
Councillor Michelle Lahaye  
Councillor Clwyd Edwards

Also Present: Clerk Treasurer JoAnne Montreuil  
Road Supervisor Phil Bangs

Absent:

Public in Attendance:

Delegation:

No Disclosure of Pecuniary interest or the general nature thereof was declared.

**Resolution No. 2023-134** **Agenda**

Motioned by Councillor Lemaire  
Seconded by Councillor Lahaye

BE IT RESOLVED that the agenda for the Regular Meeting of Council being held December 14, 2023 is accepted as presented.

**CARRIED**

**Resolution No. 2023-135** **Minutes**

Moved by Councillor Lahaye  
Seconded by Councillor Lemaire

BE IT RESOLVED that the minutes of the Regular Meeting of Council held on November 9, 2023 are accepted as presented.

**CARRIED**

**Resolution No. 2023-136** **Recommendation to Purchase a Heater Truck Kit**

Moved by Councillor Lemaire  
Seconded by Councillor Bell

BE IT RESOLVED that Council accepts the recommendations made by Public Works to buy a truck heater kit and to store the municipal's truck at the Anderson Trucking site located at the old Tembec location.

**CARRIED**



**Resolution No. 2023-137                      Close the Meeting**

Moved by Councillor Lahaye  
 Seconded by Councillor Lemaire

BE IT RESOLVED that under the provision of the Municipal Act section 2.39 (2) (e) and (f) “litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards;” and “advice that is subject to solicitor-client privilege, including communication necessary for that purpose,” the meeting is closed at 7:25 pm in order to discuss documents received from the municipality’s lawyer.

**CARRIED**

**Resolution No. 2023-138                      Open the Meeting**

Moved by Councillor Bell  
 Seconded by Councillor Lahaye

BE IT RESOLVED that the closed portion of the meeting is now adjourned at 7:35 pm and the remainder of the meeting is open to the public.

**CARRIED**

**Resolution No. 2023-139                      Directions to the Municipality’s Lawyer**

Moved by Councillor Lahaye  
 Seconded by Councillor Edwards

BE IT RESOLVED that Council accepts option #2 as per your advice on the December 11, 2023 email that was received at 4:43 pm regarding the Lehtiniemi expropriation.

**CARRIED**

**Resolution No. 2023-140                      Consent Items**

Moved by Councillor Lahaye  
 Seconded by Councillor Lemaire

BE IT RESOLVED that the following correspondence/reports are marked received and filed in the Municipal Office.

<b>CONSENT ITEMS</b>		
November 17	Nelly Bothelo, Executive Assistant, Office of the Medical Officer of Health/Executive Officer, North Bay Parry Sound District Health Unit (NBPSDHU)	NBPSDHU Board of Health Meeting Agenda – November 22, 2023, NBPSDHU Finance and Property Committee Meeting Agenda – November 29, 2023 and NBPSDHU Board of Health Meeting Agenda – November 29, 2023
November 20	Marianne Zadra, Communications & Executive Coordinator, District of Nipissing Social Services Administration Board (DNSSAB)	November 22, 2023 Agendas for the Finance and Administration Committee Meeting, the Community Services Committee Meeting, and the DNSSAB Board Meeting



November 24	Nelly Bothelo, Executive Assistant, Office of the Medical Officer of Health/Executive Officer, North Bay Parry Sound District Health Unit (NBPSDHU)	NBPSDHU September 27, 2023 Board of Health Minutes
December 11	Marianne Zadra, Communications & Executive Coordinator, District of Nipissing Social Services Administration Board (DNSSAB)	December 13, 2023 Agendas for the Finance and Administration Committee Meeting, the Community Services Committee Meeting, and the DNSSAB Board Meeting

**CARRIED**

**Resolution No. 2023-141 Draft Agreement for CBO Shared Services with Bonfield**

Moved by Councillor Bell  
 Seconded by Councillor Edwards

BE IT RESOLVED that the Municipality of Mattawan accepts the draft agreement to include Bonfield in the shared service agreement between Papineau-Cameron, Calvin, and Mattawan with Chief Building Official Shane Conrad.

**CARRIED**

**Resolution No. 2023-142 Cheque Registers 10916 - 10968**

Moved by Councillor Lahaye  
 Seconded by Councillor Lemaire

BE IT RESOLVED that cheque registers for 10916 - 10968 are approved as paid in November 2023 totalling \$79,830.12.

**CARRIED**

**Resolution No. 2023-143 Clerk to Process all Invoices and Disbursements**

Moved by Councillor Lemaire  
 Seconded by Councillor Lahaye

BE IT RESOLVED that the Clerk Treasurer is authorized to process all invoices and disbursements due for the remainder of the 2023 year.

**CARRIED**

**Resolution No. 2023-144 IT Proposal**

Moved by Councillor Bell  
 Seconded by Councillor Lahaye

BE IT RESOLVED that the Municipality of Mattawan accept the bid from V/S Municipal Solutions for the 1-year IT services.

**CARRIED**



**Resolution No. 2023-145**

**Clerk Treasurer's Wage increase**

Moved by Councillor Lemaire

Seconded by Councillor Edwards

BE IT RESOLVED that effective January 1, 2024, the Clerk Treasurer's hourly wage be increased to \$29.17 per hour and the Clerk Treasurer's vacation pay be increased to 6% as per the Employment Agreement dated July 13, 2023.

**CARRIED**

**Resolution No. 2023-146**

**Clerk to Apply for MAP Unit 3**

Moved by Councillor Edwards

Seconded by Councillor Lemaire

BE IT RESOLVED that the Clerk Treasurer apply for the Municipal Administrative Program (MAP) Unit 3, Municipal Financial Management at a cost of \$405.00 + HST. If she has to work on this course after her regular working hours, those hours will be paid for at her regular pay rate.

**CARRIED**

**Resolution No. 2023-147**

**Letter to be sent to Minister Cho**

Moved by Councillor Edwards

Seconded by Councillor Lahaye

WHEREAS the Board of Management governance structure for Territorial District Homes under Section 128 of Ontario's *Fixing Long-Term Care Act, 2021* is an antiquated model that is flawed for several reasons;

AND WHEREAS seven (7) of the current nine (9) member municipalities for the District of Nipissing East Home for the Aged (Cassellholme) are requesting that a review of the existing legislation that governs Territorial District Homes be performed by the Ministry of Long-Term Care in consultation with member municipalities of the six (6) Territorial District Homes governed by a Board of Management;

AND WHEREAS the Mayors of seven (7) of the nine (9) member municipalities for the District of Nipissing East Home for the Aged (Cassellholme) have prepared a letter to Honourable Stan Cho, Minister of Long-Term Care outlining the issues and concerns with the current legislation;

BE IT HEREBY RESOLVED THAT Council for the Corporation of the Municipality of Mattawan endorses the letter as attached to this Resolution.

**CARRIED**

**By-Law No. 2023-013** Being a By-law to authorize the execution of an agreement between the Corporation of the Municipality of Mattawan and His Majesty, The King, in right of Ontario as represented by the Ministry of Solicitor General for the provision of police services. Read a first, second and third time, enacted and finally passed before an open Council this 14<sup>th</sup> day of December 2023.

**CARRIED**



**By-Law No. 2023-014** Being a By-law to authorize the execution of an agreement between the Corporation of the Municipality of Mattawan and the North Bay-Mattawa Conservation Authority for the provision of services. Read a first, second and third time, enacted and finally passed before an open Council this 14<sup>th</sup> day of December 2023.

**CARRIED**

**By-Law No. 2023-015** Being a By-law to enter into an agreement between the Township of Papineau-Cameron, the Municipality of Calvin, the Municipality of Mattawan and the Municipality of East Ferris for a Building Inspector Officer to enforce the Building Code Act. Read a first, second and third time, enacted and finally passed before an open Council this 14<sup>th</sup> day of December 2023.

**CARRIED**

**Resolution No. 2023-148**                      **Adjournment**

Moved by Councillor Lemaire  
Seconded by Councillor Lahaye

BE IT RESOLVED that this regular meeting of Council held December 14, 2023 is adjourned.  
Time: 8:50 pm.

**CARRIED**

**The next Regular Council Meeting will be January 11, 2024 at 7 pm.**

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**Mayor Peter Murphy**

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**Clerk Treasurer, JoAnne Montreuil**  
**Approved by Resolution No. 2024-**