



AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE  
CORPORATION OF THE MUNICIPALITY OF MATTAWAN

To Be Held February 13, 2025 at 7 PM

At the Municipality Office

1. Call to Order
2. Land Acknowledgement
3. Attendance
4. Disclosure of Pecuniary interest and the general nature thereof.
5. Approval of the February 13, 2025 agenda as presented.
6. Minutes of the Regular Meeting held January 9, 2025.
7. Delegations:
8. Roads Report – Phil Bangs  
 Phil Bangs January 2025 Invoice 822 \$1,737.78  
 Resolution that a cost-of-living increase of 2.4% is added to the Road Supervisor’s monthly contract services retroactive to January 1, 2025  
 Mike Tetampel Timesheets  
 MacEwen Invoice 217513 \$2179.20  
 Bumper to Bumper Invoice 920617/12 \$190.25 and Invoice 923151/12 \$57.60  
 Gin-Cor Industries Inc. Invoice 89629 \$263.14  
 Anderson Trucking Ltd. Invoice 4996 \$508.50  
 Councillor Don Lemaire – Fire protection
9. Correspondence

**CORRESPONDENCE FOR COUNCIL COMMENT**

DATE	RECEIVED FROM	REGARDING
January 17	Rebecca Morrow, Human Resources Coordinator/Executive Assistant/Deputy CAO, North Bay-Mattawa Conservation Authority (NBMCA)	NBMCA approved Budget, letter and 2025 levy
January 20	Jennifer Keyes, Director, Development and Hazard Policy Branch, Ministry of Natural Resources (MNR)	Update on the proposed regulation regarding Minister’s Permit and Review Powers under the Conservation Authorities Act
January 20	Lisa Thompson, Minister, Ministry of Rural Affairs	Letter regarding the government’s new plan to support rural economic development, increase and nurture a rural workforce and strengthen rural communities
January 20	Graham McGregor, Associate Minister of Auto Theft and Bail Reform, Ministry of the Solicitor General	Letter of introduction
January 20	Mike Pilon, Chief Superintendent Commander, North East Region Headquarters, Ontario Provincial Police	OPP Residential survey
January 23	Mac Bain, Executive Director, The Federation of Northern Ontario Municipalities (FONOM)	Resolution for expanding the Extended Producer Responsibility (EPR) to include the Industrial, Commercial and Institutional (ICI) sectors
January 28	Jan Simpson, National President, Canadian Union of Postal Workers (CUPW)	Letter regarding the Industrial Inquiry Commission reviewing Canada Post

January 29	Bernie Derible, Deputy Minister and Commissioner of Emergency Management, Treasury Board Secretariat	Congratulations on an Impressive Year
January 31	Ontario Small Urban Municipalities (OSUM)	Information regarding the 2025 OSUM Conference
February 6	Justin Avery, Director of Finance and Administration, District of Nipissing Social Services Administration Board (DNSSAB)	Information of the 2025 DNSSAB Levy
<b>CONSENT ITEMS</b>		
January 7	Julie Pilkey, Finance & Administration Coordinator, Casselholme	Minutes from the November 2024 board meeting
January 10	Janet Glabb-Petrant, Administrative Assistant/Urgent Response Co-ordinator, Community Living Mattawa	Community Living Mattawa Autumn 2024 Newsletter
January 15	Ashley Lecappelain, Executive Assistant, Office of the Medical Officer of Health/Executive Officer, North Bay Parry Sound District Health Unit (NBPSDHU)	January 22, 2025 NBPSDHU Board of Health Meeting Agenda
January 17	Mary Dawson-Cole, Director, Municipal and Stakeholder Relations Public Affairs and Customer Experience, Municipal Property Assessment Corporation (MPAC)	MPAC's 2024 Municipal Partnership Report
January 24	Ashley Lecappelain, Executive Assistant, Office of the Medical Officer of Health/Executive Officer, North Bay Parry Sound District Health Unit (NBPSDHU)	NBPSDHU December 4, 2024 Board of Health Minutes
January 31	Julie Pilkey, Finance & Administration Coordinator, Casselholme	Minutes from the December 2024 Board meeting

See attached for further correspondence for information.

## 10. Reports

Chief Building Official Report - Invoice # 2025-05 \$896.75 - Shared CBO Services  
January 2025

Hall Maintenance Report – 5 hours 5 minutes for the month of January 2025 – letter from Toni  
- 15 hours snow removal for the month of January 2025

Committee Reports – Councillor Beverly Bell – Police Service Board meeting January 29, 2025

### Statement of Expenditures

- Revised cheque registers for December 2024 – Vouchers 11481-11499, 11541-11581, 11583-11590, 11602, 11607-11614, 11623-11624, 11626-11627, 11632 \$102,319.20
- Cheque register for January 2025 – Vouchers 11582, 11591-11601, 11603-11606, 11615-11622, 11628-11631, 11633-11638 \$26,667.34

### Financial Reports

- Revised Income Statement for the month of December 2024 and Income Statement for the month of January 2025

Clerk Treasurer – 2025 Northeast Municipal Finance and Administration Forum – March 19-20, 2025 Azilda ON

- Grade and certificate received for the AMCTO MAP Unit 4
- Revised retainer agreement for the Cassellholme exit
- Library Stakeholder Meeting – January 28, 2025
- Quote for Quickbooks
- Four Day Programme for CAO's and Senior Managers October 21 – 24, 2025 in North Bay
- Quote for By-Law Services from Municipal Support Services Inc.

- Resolution to closed the meeting under the provision of the Municipal Act section 2.39 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.
- Resolution to open the meeting to the public

11. Other/Old business –

12. By-Laws –

13. Mayor’s Report – Mayor & CAO meeting with the Cassellholme Board – February 5, 2025.

14. Adjourn -

DRAFT