



**MINUTES** of the REGULAR MEETING of COUNCIL  
Held at 7 pm **Thursday, February 13, 2025**  
In the Municipal Hall

Called to Order at 7:01 pm

Land Acknowledgement was read by Mayor Peter Murphy

**PRESENT:** Mayor Peter Murphy  
Councillor Beverly Bell  
Councillor Michelle Lahaye  
Councillor Clwyd Edwards  
Councillor Don Lemaire

Also Present: Clerk Treasurer JoAnne Montreuil  
Road Supervisor Phil Bangs

Public in Attendance:

No Disclosure of Pecuniary interest or the general nature thereof was declared.

**Resolution No. 2025-008** **Agenda**  
Moved by Councillor Lahaye  
Seconded by Councillor Bell

BE IT RESOLVED that the agenda for the Regular Meeting of Council being held February 13, 2025 is accepted as presented.

**CARRIED**

**Resolution No. 2025-009** **Minutes**  
Moved by Councillor Bell  
Seconded by Councillor Lahaye

BE IT RESOLVED that the minutes of the Regular Meeting of Council held on January 9, 2025 are accepted as presented.

**CARRIED**

**Resolution No. 2025-010** **Cost of Living adjustment for Road Supervisor**  
Moved by Councillor Lemaire  
Seconded by Councillor Lahaye

BE IT RESOLVED that a cost-of-living increase of 2.4% (\$36.91) is added to the Road Supervisor's monthly contract service totalling \$1,574.77 plus HST retroactive to January 1, 2025 until December 31, 2025, as per the Road Supervisor's contract.

**CARRIED**



**Resolution No. 2025-011                      Blue Box End of Life Management**

Moved by Councillor Lahaye  
 Seconded by Councillor Edwards

BE IT RESOLVED that WHEREAS under Ontario Regulation 391/21: Blue Box, producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for ‘eligible’ sources only;

AND WHEREAS ‘ineligible’ sources which producers are not responsible for including businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings and not-for-profit organizations, such as shelters and food banks;

AND WHEREAS should a municipality continue to provide services to the ‘ineligible’ sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

AND WHEREAS these costs will further burden the municipalities’ finances and potentially take resources away from vital infrastructure projects;

THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Mattawan hereby request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources;

AND FURTHER THAT this resolution be forwarded to the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks, MPP Vic Fedeli, AMO, ROMA and FONOM.

**CARRIED**

**Resolution No. 2025-012                      Consent Items**

Moved by Councillor Bell  
 Seconded by Councillor Lahaye

January 7	Julie Pilkey, Finance & Administration Coordinator, Cassellholme	Minutes from the November 2024 board meeting
January 10	Janet Glabb-Petrant, Administrative Assistant/Urgent Response Co-ordinator, Community Living Mattawa	Community Living Mattawa Autumn 2024 Newsletter
January 15	Ashley Lecappelain, Executive Assistant, Office of the Medical Officer of Health/Executive Officer, North Bay Parry Sound District Health Unit (NBPSDHU)	January 22, 2025 NBPSDHU Board of Health Meeting Agenda
January 17	Mary Dawson-Cole, Director, Municipal and Stakeholder Relations Public Affairs and Customer Experience, Municipal Property Assessment Corporation (MPAC)	MPAC’s 2024 Municipal Partnership Report
January 24	Ashley Lecappelain, Executive Assistant, Office of the Medical Officer of Health/Executive Officer, North Bay Parry Sound District Health Unit (NBPSDHU)	NBPSDHU December 4, 2024 Board of Health Minutes



January 31	Julie Pilkey, Finance & Administration Coordinator, Cassellholme	Minutes from the December 2024 Board meeting
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**CARRIED**

**Resolution No. 2025-013                      Increase Monthly Maintenance Rate**  
 Moved by Councillor Bell  
 Seconded by Councillor Lemaire

BE IT RESOLVED that the municipality increase the maintenance person monthly rate by \$50 to \$250, effective for February 1, 2025.

**CARRIED**

**Resolution No. 2025-014                      Revised Cheque Register**  
 Moved by Councillor Lahaye  
 Seconded by Councillor Lemaire

BE IT RESOLVED that revised cheque registers for 11481-11499, 11541-11581, 11583-11590, 11602, 11607-11614, 11623-11624, 11626-11627, 11632 are approved as paid in December 2024 totalling \$102,319.20.

**CARRIED**

**Resolution No. 2025-015                      Cheque Register**  
 Moved by Councillor Lemaire  
 Seconded by Councillor Lahaye

BE IT RESOLVED that cheque registers for 11582, 11591-11601, 11603-11606, 11615-11622, 11625, 11628-11631, 11633-11638 are approved as paid in January 2025 totalling \$26,667.34.

**CARRIED**

**Resolution No. 2025-016                      2025 Northeast Municipal Finance and Administration Forum**  
 Moved by Councillor Lemaire  
 Seconded by Councillor Bell

BE IT RESOLVED that Julie Daniel attend the 2025 Northeast Municipal Finance and Administration Forum March 19 and 20, 2025 in Azilda Ontario.

**CARRIED**

**Resolution No. 2025-017                      Purchase of a new Desktop Computer**  
 Moved by Councillor Lemaire  
 Seconded by Councillor Bell

BE IT RESOLVED that the township purchase a new desktop computer from V/S Technology at a cost of \$1,483.33.

**CARRIED**



**Resolution No. 2025-018**

**Closed Meeting Portion**

Moved by Councillor Bell  
Seconded by Councillor Lahaye

BE IT RESOLVED that under the provision of the Municipal Act section 2.39 (2)(b) “personal matters about an identifiable individual, including municipal or local board employees,” the meeting is closed at 8:15 pm in order to discuss documents received from a concerned resident.

**CARRIED**

**Resolution No. 2025-019**

**Open Closed Portion of Meeting**

Moved by Councillor Bell  
Seconded by Councillor Lemaire

BE IT RESOLVED that the closed portion of the meeting is now adjourned at 8:35 pm and the remainder of the meeting is open to the public.

**CARRIED**

**Resolution No. 2025-020**

**Registered Letter**

Moved by Councillor Bell  
Seconded by Councillor Lemaire

BE IT RESOLVED that a registered letter be sent by CBO to the property owner of 306 Burke Drive regarding a complaint received by the township.

**CARRIED**

**Resolution No. 2025-021**

**Adjourning Meeting**

Moved by Councillor Lemaire  
Seconded by Councillor Lahaye

BE IT RESOLVED that this regular meeting of Council held February 13, 2025 is adjourned at 8:45 pm.

**The next Regular Council Meeting will be March 13, 2025 at 7 pm.**

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**Mayor Peter Murphy**

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**Clerk Treasurer, JoAnne Montreuil**  
**Approved by Resolution No. 2025-**