



AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE  
CORPORATION OF THE MUNICIPALITY OF MATTAWAN

To Be Held March 13, 2025 at 7 PM

At the Municipality Office

1. Call to Order
2. Land Acknowledgement
3. Attendance
4. Disclosure of Pecuniary interest and the general nature thereof.
5. Approval of the March 13, 2025 agenda as presented.
6. Minutes of the Regular Meeting held February 13, 2025.
7. Delegations:
8. Roads Report – Phil Bangs
  - Phil Bangs February 2025 Invoice 823 \$2,327.37
  - Committee to review Road Supervisor’s contract
  - Mike Tetampel Timesheets and a fuel receipt
  - MacEwen Invoice 223686 \$2,191.10
  - Anderson Trucking Ltd. Invoices 5016 \$1,610.25, 5017 \$1,017.00, and 5110 \$508.50
  - Gin-Cor Industries Inc. Invoice 90475 \$1,557.42
  - Hubb Cap Invoice 1037967 \$687.04
  - Fire Protection Committee
  - Mount Antoine Road not plowed on February 17, 2025 and towing bill (?)
  - Email from UTS Consultants regarding laying infrastructure and conduit on behalf of Bell Canada on Moosehead, Flamingo Roads and Tall Pines Lane
  - Quotes from Cooper Equipment Rentas and Battlefield Equipment Rentals for a backhoe rental
  - Quote from Hubb Cap for culverts

9. Correspondence

**CORRESPONDENCE FOR COUNCIL COMMENT**

DATE	RECEIVED FROM	REGARDING
February 3	Autism Ontario	Request that Council proclaim April 2, 2025 as World Autism Day
February 11	Wayne Cotgreave, Chairperson Community Living Mattawa	Request for donation
February 25	Julie Pilkey, Finance & Administration Coordinator, Cassellholme	2025 Levy
February 26	Robin Allen, Interim Chief Administrative Officer, Secretary Treasurer, North Bay-Mattawa Conservation Authority (NBMCA)	2024 NBMCA Meeting attendance
March 7	Kylie Wurdell, Public Relations Specialist, North Bay Parry Sound District Health Unit (NBPSDHU)	Measles Case Confirmed in the NBPSDHU Region
March 10	Kelly Triantafilou, Registrar, Tribunals Ontario, Assessment Review Board	Certification that the assessment board has disposed of all appeals respecting assessments in Mattawan Township for the taxation years 1998 to 2016

<b>CONSENT ITEMS</b>		
February 7	Julie Pilkey, Finance & Administration Coordinator, Cassellholme	Redevelopment Funding Recap
February 21	Ashley Lecappelain, Executive Assistant, Office of the Medical Officer of Health/Executive Officer, North Bay Parry Sound District Health Unit (NBPSDHU)	NBPSDHU Board of Health and Finance and Property Committee Meeting agenda for February 26, 2025
February 26	Julie Pilkey, Finance & Administration Coordinator, Cassellholme	January 23, 2025 Cassellholme Board meeting minutes
February 26	Shannon Page, Resource Management Coordinator, North Bay District/Regional Operations Division, Ministry of Natural Resources, Ontario Public Service	February 25, 2025 Pre-Freshet documents and minutes
February 27	Ashley Lecappelain, Executive Assistant, Office of the Medical Officer of Health/Executive Officer, North Bay Parry Sound District Health Unit (NBPSDHU)	NBPSDHU Board of Health January 22, 2025 minutes and Finance and Property Committee Meeting minutes December 4, 2024
February 28	Brooke Piercey, Communications & Executive Coordinator, District of Nipissing Social Services Administration Board (DNSSAB)	DNSSAB 2024 Annual Report
March 3	Alice Newton, Account Manager, Nipissing and Parry Sound Districts, Municipal and Stakeholder Relations, Public Affairs and Customer Experience, Municipal Property Assessment Corporation (MPAC)	2024 Q4 Assessment Update Report
March 10	Rebecca Morrow, Human Resources Coordinator/Executive Assistant/Deputy CAO, North Bay-Mattawa Conservation Authority (NBMCA)	NBMCA January 15 <sup>th</sup> , 2025 Annual General Meeting Minutes

See attached for further correspondence for information.

## 10. Reports

Chief Building Official Report - Invoice # 2025- 10 \$727.33 - Shared CBO Services  
February 2025

Hall Maintenance Report – 5 hours 35 minutes for the month of February 2025  
- 15 hours snow removal for the month of February 2025

Committee Reports – Janet McNabb, Physician Recruitment Committee meeting, February  
24, 2025

### Statement of Expenditures

– Cheque register for February 2025 – Vouchers 11639-11674 \$34,639.05

### Financial Reports

- Income Statement for the month of February 2025

### Clerk Treasurer - Quotes for QuickBooks

- Quote for By-Law Service from Municipal Support Services Inc.
- Quote for The Managed Municipality for a tax program
- FONOM – who will be attending?
- Budget – date?
- Resolution to close the meeting under the provision of the Municipal Act section 2.39 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.
- Resolution to open the meeting to the public
- Resolution for Hydro One donation to Royal Canadian Legion Branch 254
- Certificate of Completion for MAP

## 11. Other/Old business –

12. By-Laws –

13. Mayor’s Report – Email regarding Cassellholme

14. Adjourn -

DRAFT